

## DAVP Application – Document Checklist

DOCUMENT	NO OF COPIES
<b>Covering Letter</b>	1 copy
<b>GOPA</b>	1 copy
<b>PAN Card</b>	1 copy
<b>Valid WOL or an affidavit along with the recent WOL application</b>	1 copy
<b>Service Tax number or undertaking on the organization's letter head stating that the aggregate value of taxable service of the organization does not exceed Rs. 9 lakh in a financial year and the organization is exempted from service tax</b>	1 copy
<b>CD containing the content telecast for last 3 months (content should be minimum of 2 hours daily)</b>	1 copy
<b>Undertaking on the organization's letter head that the DAVP approved rates are accepted by them are the lowest rates and exclusive to DAVP and cannot be offered to any other agency</b>	1 copy
<b>Self certification on the organization's letter head by the head of CRS certifying that the CRS is functional and is continuously broadcasting at least 2 hrs of programs per day on a daily basis</b>	1 copy
<b>Online form</b>	1 copy