

Submission of SACFA Application

- Step 1** Collect the details required to be filled in the SACFA application form online
- Step 2** Using the frequency username and password created earlier sign in the SACFA application
- Step 3** Fill the SACFA application online on WPC website
- Step 4** Save the SACFA application and acknowledgement on a word document and make 2 copies
- Step 5** Make a copy of the 11 column form
- Step 6** Make a copy of the map submitted earlier with the frequency application
- Step 7** Make 2 copies of the Decision to Grant W/T License
- Step 8** Make a Demand Draft of Rs.1000/- in favor of The Pay & Accounts Officer, Headquarters, Dept. of Telecommunication payable at New Delhi and preferably on the State Bank of India
- Step 9** Make a covering letter on the organization's letter head
- Step 10** Make a set of all the above stated documents and get it signed and sealed by the organization
- Step 11** Submit the set of SACFA application to the following address:
The Secretary (SACFA)
WPC Wing
Dept. of Telecommunications & IT
Sanchar Bhavan, 20, Ashoka Road
New Delhi - 110001